

**MINUTES OF REGULAR MEETING
CITY OF DILLEY, CITY COUNCIL
OCTOBER 8, 2019**

COUNCIL PRESENT: MAYOR MARY ANN OBREGON, MAYOR PRO-TEM EVERARDO CASTILLO, JR., COUNCIL MEMBER PLACE 1 ALEXANDRIA INOCENCIO, COUNCIL MEMBER PLACE 2 JOANNE RODRIGUEZ, COUNCIL MEMBER PLACE 3 ALICIA MACHADO, COUNCIL MEMBER PLACE 5 JOE GARCIA

COUNCIL ABSENT: NONE

STAFF PRESENT: CITY ADMINISTRATOR JUAN F. ESTRADA, CITY SECRETARY JUANITA FONSECA, FINANCE DIRECTOR IRMA RODRIGUEZ, HUMAN RESOURCES MANAGER RAQUEL YANEZ, POLICE CHIEF ARMANDO ROMO, PUBLIC WORKS DIRECTOR JIMMY ORANDAY, FIRE CHIEF THOMAS COOK, CITY ATTORNEY DENISE MARTINEZ, (MALDONADO LAW GROUP)

CITIZENS PRESENT: GILBERT ORTIZ, RITA MCCLAIN, CURT MCCLAIN, ONEIDA SEGOVIA, MRS. STEPHENSON, CELIA RODRIGUEZ, AMY HERNANDEZ, AMADOR HERNANDEZ, MICHELLE STEPHENSON, BRYAN RAMIREZ

1. CALLING MEETING TO ORDER

Meeting was called to order @ 6:33P.M. by Mayor Obregon

PLEDGE OF ALLEGIANCE

2. ROLL CALL

Mayor Obregon called for Roll Call, all council present

3. CITIZENS TO BE HEARD – Oneida Segovia had a complaint against the police department, stating that she was being harassed by the Police Dept, she stated her vehicle was searched and they never told her why they were searching, she stated that drugs were found and that it was not hers because she had cleaned her car that morning.

Amy Hernandez, wanting to know why the facebook page for the police department was taken down, if she stated they were doing a good job, she further stated that the city where she came from had a facebook page and it was a good way to hold criminals accountable for their actions so she didn't understand why the page was taken down.

Michelle Stephenson was complaining against the Police Dept. She stated that she had been pulled over by the PD and that they stated she had an expired registration and she gave them proof that it wasn't expired, then asked her for permission to search her car and she stated no because there was no probable cause and she stated that she got arrested.

Mayor Obregon replied to all citizens that commented to make some time and meet with City Administrator because they could not reply due to items not being on agenda.

4. CONSENT AGENDA: DISCUSS/CONSIDER & ACT ON THE FOLLOWING ITEM(S):

A. APPROVE MINUTES OF THE SEPTEMBER 10, 2019 - REGULAR MEETING

SEPTEMBER 10, 2019 - PUBLIC HEARING
SEPTEMBER 24, 2019 - SPECIAL MEETING

B. REVIEW OF CITY BILLS

C. EMPLOYEE INCENTIVES FOR THE MONTH OF OCTOBER, 2019

For the record no incentives were presented for Item C

Council Member Place 3 Alicia Machado commended City Secretary Juanita Fonseca for a job well done with the minutes.

Mayor Obregon questioned how many dogs and cats had been sent to the pound. She was comparing the vet fees to the number of dogs detained in the pound for the month. Mayor Pro-tem Castillo questioned the description of the payables vs. the amount paid for euthanizing the animals. (fee did not correspond to the number of animals euthanized)

Council Member Place 3 Alicia Machado questioned the fee to euthanize animals and City Secretary replied it was \$20/per animal, Mayor Obregon asked if ACO had an adoption plan and City Secretary stated that he did.

Council Member Place 3 Alicia Machado questioned the amount of donations, she further asked if what was collected was paid out and Finance Director replied yes. Finance Director did not recall the total number donated so she went to check the files.

Mayor called for any further discussion. No further discussion

Motion made by Mayor Pro-tem Everardo Castillo, Jr. to approve the consent agenda as presented.

Motion seconded by Council Member Place 1 Alexandria Inocencio
All in favor

Motion carries unanimously

5. Departmental Reports - (submitted for informational purposes only)

A. LIBRARY REPORT

B. COURT REPORT

C. FIRE REPORT

D. CITY ADMIN REPORT

E. CITY SECRETARY REPORT

F. FINANCE REPORT

G. HUMAN RESOURCES REPORT

H. POLICE DEPARTMENT REPORT

I. PUBLIC WORKS REPORT

City Administrator briefed city council on his monthly report, Chief of Police also briefed council on his department report. Fire Chief Thomas Cook also went over the fire report.

No action informative updates, City Council commended and congratulated Police Chief Romo and his staff on an outstanding job of the National Night Out. Council also thanked the Fire Department for the volunteer service they provide the community.

6. DISCUSS/CONSIDER & ACT ON APPROVING RESOLUTION NO. 19-10-08-A, A RESOLUTION IN SUPPORT OF A PROPOSED DEVELOPMENT FOR AFFORDABLE RENT HOUSING BY BRUSH COUNTRY COTTAGES

City Secretary Juanita Fonseca informed council that the resolution was regarding affordable housing, She stated that resolution had been forwarded to Mr. Maldonado for review and he did not have any objections. Mr. Maldonado informed City Secretary that he has worked with same project in other cities. Funding was to rehab the brush county cottages/

Motion made by Mayor Pro-tem Everardo Castillo, Jr to approve Resolution No. 19-10-08-A as presented

Motion seconded by Council Member Place 2 Joanne Rodriguez

All in favor

Motion carries unanimously

7. DISCUSS/CONSIDER & ACT ON APPROVING RESOLUTION NO. 19-10-08-B, A RESOLUTION REGARDING A FINANCING AGREEMENT FOR THE PURPOSE OF PROCURING POLICE DEPARTMENT EQUIPMENT

Finance Director Irma Rodriguez recommended to council that a five year plan would be best option for this purchase due to their being an annual payment from last year's purchase due this current year also. Council Member Place 5 Joe Garcia question Finance Director is the interest was lower with the longer amount of annual payments and she stated no. Chief Romo informed council that his department was in desperate need of equipment.

Motion made by Council Member Place 5 Joe Garcia to approve Resolution No. 19-10-08-B as presented with 3 annual payments, shortest term.

Motion seconded by Council Member Place 2 Joanne Rodriguez

All in favor

Motion carries unanimously

8. DISCUSS/CONSIDER & ACT ON AWARDING THE WAYALA INTERCONNECTION WATER LINE IMPROVEMENT PROJECT

Manual Gonzales with Premier Engineering informed council of the bids received for the Wayala 8" Water Line Project. Water Line will service the new urgent care facility. Four bids were received. The lowest bidder and the recommendation of

Premier Engineering was E Tech Construction, Inc. Bid was in the amount of \$32,000. Premier informed council that they had not done work with E Tech but Jimmy Oranday Public Works Director has worked with them in previous city.
Motion made by Mayor Pro-tem Everardo Castillo, Jr. to approve bid
From E Tech Construction Inc., in the amount of \$32,000
Motion seconded by Council Member Place 2 Joe Garcia
All in favor
Motion carries unanimously

9. DISCUSS/CONSIDER & ACT ON APPOINTING A PUBLIC RELATION'S OFFICER

City Administrator Juan Estrada informed council that by having an appointed Public Relations Officer, it would be best for media communication. This person would communicate directly with all media. Departments would meet with Officer prior to releasing statements to the Media. Denise Martinez (substitute for Mr. Maldonado) informed council that other cities have an appointed Public Relations Officer so that accurate statements are released to the media. Council would like to review more information regarding duties of an appointed public relations officer.
Motion made by Mayor Pro-tem Everardo Castillo to table item
Motion seconded by Council Member Place 2 Joe Garcia
All in favor
Motion carries unanimously

10. DISCUSS/CONSIDER & ACT ON APPOINTING A REPRESENTATIVE TO REPRESENT THE CITY OF DILLEY ON THE BOARD OF DIRECTORS OF THE FRIO COUNTY APPRAISAL DISTRICT FOR THE TERM BEGINNING ON JANUARY 1, 2020 AND ENDING DECEMBER 31, 2021

Council Member Place 5 Joe Garcia nominated Mrs. Joanne Rodriguez to the board of directors and Mrs. Rodriguez declined due to not being able to make the monthly meetings due to conflict with work schedule. No other council member expressed interest, item will be brought back at a future meeting.
Motion made by Council Member Place 5 Joe Garcia to appoint Council Member place 2 Joanne Rodriguez
Motion dies due to there not being a second (Mrs. Rodriguez declined)
Motion made by Council Member Place 3 Alicia Machado to table item until next meeting
Motion seconded by Council Member Place 1 Alexandria Inocencio
All in favor
Motion carries

11. DISCUSS/CONSIDER & ACT ON APPROVING/ADOPTING A SOCIAL MEDIA POLICY FOR THE CITY OF DILLEY

Human Resources Manager Raquel Yanez informed council that a social media policy needed to be adopted to set the guidelines for operation a public forum page. She further stated that all department heads would need training on open records and

public information act. She stated she had sent some cases and rulings of possible violations for the public information act. Council Member Place 5 Joe Garcia stated that the cases they reviewed were not violations and Mrs. Yanez stated that on some there were violations and the policy was a precaution. Council Member Place 3 Alicia Machado stated that she wanted to further review the policy they received so she would be motioning to table the item.

Motion made by Council Member Place 3 Alicia Machado to table item

Motion seconded by Mayor Pro-tem Everardo Castillo, Jr.

All in favor

Motion carries unanimously

12. DISCUSS/CONSIDER & ACT ON MODIFYING THE DRESS CODE POLICY

HR Manager Mrs. Yanez informed council that some of the employees were requesting to wear jeans everyday (dressy jeans no torn jeans or faded jeans) and add Capris to the policy, Mr. Garcia questioned what the current policy was and Mrs. Yanez responded that the current policy only allowed the wearing of jeans on Fridays. Councilman Garcia stated that because employees were in the public eye he would rather the policy remain the same.

Motion made by Council Member Place 5 Joe Garcia for policy to remain as is

Motion seconded by Council Member Place 1 Alexandria Inocencio

All in favor

Motion carries unanimously

13. DISCUSS/CONSIDER & ACT ON OPENING BANK ACCOUNT WITH DILLEY STATE BANK UNDER THE NAME CITY OF DILLEY, HOT TAX FUND

No council discussion on item, Mr. Garcia motioned/

Motion made by Council Member Place 5 Joe Garcia to authorize the opening an account for the hot monies under City of Dilley, Hot Tax Fund

Motion seconded by Mayor Pro-tem Everardo Castillo, Jr.

All in favor

Motion carries unanimously

14. DISCUSS/CONSIDER & ACT ON IMPLEMENTING ADDITIONAL POLICIES AND REGULATIONS TO THE ELECTED OFFICIALS CODE OF CONDUCT

Mayor Obregon referred to Mayor Pro-tem Castillo on item due to his request to place item on agenda. Mr. Castillo motioned to table due to leaving paperwork at his office.

Motion made by Mayor Pro-tem Everardo Castillo Jr. to table item

Motions seconded by Council Member Place 5 Joe Garcia

All in favor

Motion carries unanimously

15. DISCUSS/CONSIDER & ACT ON REQUEST FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL AUDITING SERVICE'S UPDATE

Mr. Garcia questioned if any bids had been received. City Administrator informed

council that only one bid had been received and it was from Beyer & Co. Mr. Garcia questioned how long the ad had run. City Secretary informed him that add ran in the San Antonio Express and Laredo Times as requested by council and in addition since last month on TML. Councilman Garcia stated that he would like to table item and continue to run AD. City Secretary informed council that the expense to advertise was already over \$2500.

Motion made by Council Member Place 5 Joe Garcia to table item but keep advertising

Motion seconded by Mayor Pro-tem Everardo Castillo, Jr.

All in favor

Motion carries unanimously

16. DISCUSS/CONSIDER & ACT ON APPOINTING A COMMITTEE TO REVIEW REQUEST FOR PROPOSALS (RFP) FOR PROFESSIONAL LEGAL SERVICES AND MAKE A RECOMMENDATION TO CITY COUNCIL

Mr. Garcia questioned how many proposals had been received. City Secretary informed them that five (5) proposals had been received. City Secretary also informed council that if council chose to review proposals as a whole a special meeting would need to be posted to comply with the open meetings act.

Denise Martinez reinforced what City Secretary had stated.

Motion made by Mayor Pro-tem Everardo Castillo, Jr to appoint city council as the review committee and hold a special meeting to review proposals

Motion seconded by Council Member Place 1 Alexandria Inocencio

All in favor

Motion carries unanimously

17. DISCUSS/CONSIDER & ACT ON VETERANS DAY FESTIVITIES

Mayor Pro-tem Castillo added that local businesses should be invited to decorate downtown businesses and be invited to the event. Council man Garcia stated that new flags should be purchased. Mr. Castillo suggested a local Veteran Speaker. Mayor Obregon questioned the place of the event. It was stated the event would begin at city hall and end on main street.

Motion made by Council Member Place 1 Alexandria Inocencio to host the event on Saturday November 9 with festivities beginning with breakfast at City Hall and Ending at downtown park

Motion seconded by Mayor Pro-tem Everardo Castillo, Jr.

All in favor

Motion carries unanimously

18. DISCUSS/CONSIDER & ACT ON INSTALLING STOP SIGNS AT ALL FAST TRAFFIC INTERSECTIONS

It was stated that all High traffic intersections needed a stop sign. One complaint was that on Colungo street there were no stop sign from beginning of Martin Branch on Colungo all the way down to Sheephill. City Admin Mr. Estrada stated that he would like to meet with Chief Romo and officers to point out high traffic areas and come

back to council with an updated stop sign ordinance.

Motion made by Council Member Place 3 Alicia Machado to table item until Mr. Estrada can meet with Chief Romo to point out High Traffic Areas

Motion seconded by Council Member Place 5 Joe Garcia

All in favor

Motion carries unanimously

19. DISCUSS/CONSIDER & ACT ON APPROVING IMPACT FEES

Item 19 & 20 Tabled due to Mr. Vela not being available

20. DISCUSS/CONSIDER & ACT ON WATER RATE STUDY

Items 16 & 17 tabled due to Mr. Vela not being able to attend the meeting

21. DISCUSS/CONSIDER & ACT ON BUDGET PROPOSAL FOR PAVILION RESTROOMS & OTHER DEPARTMENTS

Mr. Manuel Gonzales with Premier Engineering met with City Administrator Juan Estrada & PW Director Jimmy Oranday to visit park for possible improvements. Premier made some recommendations for park improvements. Being that the pavilion is the center point of many festivities to include graduation and festivals Premier Engineering recommended major upgrades to water lines, sidewalks and mainly restrooms. It was also discussed that it could be a possibility to reroute the stage or enclose the pavilion area.

Motion made by Mayor Pro-tem Everardo Castillo to authorize Premier to proceed with plans and specs for pavilion restrooms and other departments

Motion seconded by Council Member Place 1 Alexandria Inocencio

All in favor

Motion carries unanimously

22. DISCUSS/CONSIDER & ACT ON HIRING AN EVENT COORDINATOR TO COORDINATE THE CITY OF DILLEY, 2020, JULY 3 & JULY 4TH FESTIVAL

Bryan Ramirez came before council to request approval to organize the 4th of July Festival. He stated that an amount had not been submitted because if approved he felt that he would need a bigger budget to compete with the surrounding areas. He stated the difference of this year was that more cities were hosting the festival on the same days. He stated that he had a major band saving the date for Dilley and he was a major headliner Ramon Ayala. Council Woman Machado requested to have a county band. Mayor Obregon stated that it was a great idea to have started early because she wanted to see this year out do last year.

Motion made by Mayor Pro-tem Everardo Castillo, Jr. to hire Bryan Ramirez as Event Coordinator for the 2020 4th of July Festival

Motion seconded by Council Member Place 1 Alexandria Inocencio

All in favor

Motion carries unanimously

23. EXECUTIVE SESSION - CALLED PURSUANT TO THE TEXAS

GOVERNMENT CODE CHAPTER 551, SUBCHAPTER D, SECTIONS 551.071
CONSULTATIONS WITH ATTORNEY, 551.072 DELIBERATION REGARDING
REAL PROPERTY & 551.074 PERSONNEL MATTER TO DISCUSS &
CONSIDER THE FOLLOWING ITEM(S):

Item closed to executive session @ 8:35P.M.

A. DELIBERATION REGARDING THE ACQUISITION OF PROPERTY,
POSSIBLE PURCHASE OLD TXDOT YARD

B. DELIBERATION REGARDING THE HIRING OF PUBLIC WORKS
PERSONNEL

24. OPEN SESSION - TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE
SESSION

Reconvene to open session @ 9:54P.M.

A. ACTION REGARDING THE ACQUISITION OF PROPERTY, POSSIBLE
PURCHASE OLD TXDOT YARD

Motion made by Mayor Pro-tem Everardo Castillo, JR. to take no action on item

Motions seconded by Council Member Place 5 Joe Garcia

All in favor

Motion carries unanimously

B. ACTION REGARDING THE HIRING OF PUBLIC WORKS PERSONNEL

Motion made by Council Member Place 1 Alexandria Inocencio to take action to

hire 1 Labor Position & 1 Operator Position for the Public Works Personnel

Motion seconded by Mayor Pro-tem Everardo Castillo, Jr.

All in favor

Motion carries unanimously

25. ADJOURNMENT

Motion made by Council Member Place 5 Joe Garcia to adjourn meeting. Meeting
adjourned at 9:55P.M.

Motion seconded by Council Member Place 2 Joanne Rodriguez

All in favor

Motion carries


Mayor


City Secretary